

14<sup>th</sup> October 2020

Dear Parent / Carer

**Year 11 Parents Evening – Thursday 22<sup>nd</sup> October 2020**

Further to my recent email, we are pleased to say that bookings are now open for online meetings with your child's teachers using either a mobile device or computer with a camera and microphone.

You can book your appointments in the usual way via ParentApp or using the following link to the [Parents Evening Booking System](#).

On Thursday 22<sup>nd</sup> October just before your first timetabled meeting, you should open the Parents Evening Booking System where you will find your appointments and option to start the first video call.

Please note:

- To safeguard our students, the call will only go ahead if your camera is working.
- The sessions are strictly 5 minutes and will automatically start and end at the booked time. You can join any time after the start time, but the call will cut off at the stated end time. If you feel you would like to know more following your video meeting, please email the teacher with a request for follow up.

Whilst this is different to our usual face-to-face meetings, we hope you find this opportunity helpful in supporting your child through their final important year at Marshland.

Yours sincerely

Mr D Saunders  
Assistant Headteacher